

Keypad User Programming Codes

To Program Speed Dials

1. Press [PGM].
2. Press [SPEED].
3. Dial the desired Speed Bin No:
 - Sta=00-19, Sys=20-200 for *STD* system
 - Sta=000-099, Sys=100-2000 for *EXP* system
4. Press a {CO/IP} button, {LOOP} button, or {POOL} button, or dial a CO/IP line / group access code: 88xx (*STD*), 88xxx (*EXP*), 8xx, or 9.
5. Dial the number to be stored and press [SAVE].
6. Enter a name for the speed dial, if desired, using the Keypad codes.

Keypad letter codes for entering speed dial names ...

			Other Codes		
1	A-21 B-22 C-23	D-31 E-32 F-33	1 = 10	6 = 60	Space = *1
G-41 H-42 I-43	J-51 K-52 L-53	M-61 N-62 O-63	2 = 20	7 = 70	, = *3
P-71 R-72 S-73 Q-7*	T-81 U-82 V-83	W-91 X-92 Y-93 Z-9#	3 = 30	8 = 80	: = *2
*	OPER	#	4 = 40	9 = 90	. = 13
			5 = 50	0 = 00	* = 0*

To Use Speed Dials

Using the [SPEED] button:

- Press [SPEED] + [SPEED] + [2] for STA speed bins,
- Press [SPEED] + [SPEED] + [3] for SYS speed bins.

Using the [Phonebook] button (Nav Pad):

- Press [Phonebook] + [2] for station speed bins,
- Press [Phonebook] + [3] for system speed bins,
- QR program a flexible button for a speed dial bin.

To program a flex button for a station speed dial:

Press [PGM] + {Flex} + [SPEED] + Station Speed Dial bin number + [SAVE].

To Use Dial By Name

1. Press [SPEED] twice.
2. Dial the desired directory, [1]: Intercom, [2]: User Speed Dial, [3]: System Speed Dial. Confirmation tone sounds and the LCD displays the first two names, in alphabetical order.
3. Search the name database by entering characters (two dial pad entries) or scroll using the [VOL UP/DOWN] button.
4. Press [SAVE] to place the call.

Keypad User Programming Codes

To Assign a Flexible Button

EXAMPLE: One-Touch Record (aka: Two-Way Record)
[PGM] + {FLEX} + [PGM] + fixed code [80] + [SAVE]

Flexible Feature Codes	
Answering Machine Emulation	564
Call Coverage Button	67+[XXX]
Call Forward	554[A]+[XXX]
Call Parking Locations	601-610 (<i>STD</i>) 601-619 (<i>EXP</i>)
Last Number Redial	552
Page - All Call (Internal/External)	549
Speed Dial Access (Station)	[SPEED]+[XX] or [SPEED]+[XXX]
Speed Dial Access (System)	[SPEED]+[XXX] or [SPEED]+[XXXX]

- Several features must be enabled in Station Programming.

Fixed Feature Codes	
Background Music Source (x=0-2)	[PGM] + [73] + [x]
Call Coverage	[PGM] + [67]
Camp On	[PGM] + [88]
Differential Ring Type - CO (x=1-8)	[PGM] + [12]+ [x]
Differential Ring Type - Sta (x=1-8)	[PGM] + [11] + [x]
Erase Wakeup Time	[PGM] + [42]
Headset/Speaker Ring Mode	[PGM] + [62]
Headset/Speakerphone Mode (On/Off)	[PGM] + [61]
Hot Desk Login	[PGM] + [*] + [0]
Hot Desk Logout	[PGM] + [*] + [*]
Intercom Ans Mode (1:H, 2:T, 3:P)	[PGM] + [13]
OHVO Announcement	[PGM] + [8] + [#]
Push-To-Talk	[PGM] + [99]
Record - with Voice Mail	[PGM] + [80]
Set Wakeup Time	[PGM] + [41]
Station Ring Download (x=0-9)	[PGM] + [15] + [x]

For a complete list of feature codes, refer to the TeleniumIP Station User Guide available on CD (P/N: 3850-14).



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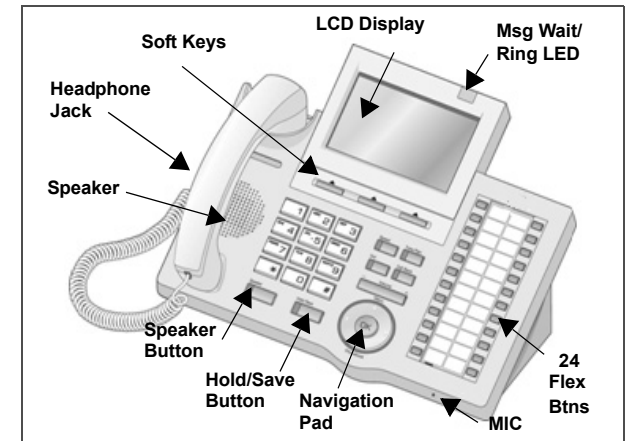
Vertical Communications, Inc.

June 2007 P/N: 3851-25

P/NO: MMBB0191501



IP7024LD Network Phone



FIXED Feature Buttons

Call Back button - for sending a callback request to a busy station, and accessing the phone's received message menu.

Dnd (Do not disturb) button - to prevent intercom calls from ringing at your station.

Hold/Save button - for placing a call on hold, and for selecting from among multiple options.

Speaker button - toggles on/off hook when speaker phone is enabled, hangs up in handsfree mode.

Speed button - provides access to speed dialing, directory dial, and last call redial.

Trans/Pgm button - used to transfer calls and program some station features.

Volume rocker - adjusts speaker, headset, handset and ringer volume, & scrolls thru programming options.

Soft Keys

The LCD Soft Keys change functions depending on the call state, and the current features in use.

Navigation Pad

Left/Right Scroll - for scrolling through soft key selections when more than 3 options are available.

Menu (top of Nav Pad) - provides access to program basic and advanced station features.

OK - for selecting items in a speed dial or options list.

Phonebook (bottom of Nav Pad) - use for dialing by station name or speed dial name.

>>> This telephone provides its own built-in ezMenu, Phonebook, and Scheduler, which can be accessed with the Navigation Pad. For detailed instructions on these advanced features, see the *TeleniumIP User Guide*.

Feature Operation

>>> [SP/HS] refers to Speaker and/or Handset <<<
>> STD refers to Standard 70-station System <<
> EXP refers to Expanded 250-station System <

ACD Group Login

ACD Login Code 581 (Primary) or 583 (Secondary) +
ACD group number + Agent ID

Answering Machine Emulation

To assign an {AME} button:

Ring Mode = [PGM] + {FLEX} + 564 + 0 + [SAVE]
Speaker Mode = [PGM] + {FLEX} + 564 + 1 + [SAVE]

To screen a call in Ring mode:

Press flashing {AME} button.

IN SPEAKER MODE:

To stop voice broadcast and leave caller in Voice Mail:

Press illuminated [SPEAKER] button.

To talk with caller and record conversation in Voice Mail:

Press illuminated [MUTE] button.

To answer call and cancel voice message:

Press illuminated {AME} button.

Call Forward

[SP/HS] + [Fwd] soft key + code 1-4 + Sta or Grp nbr
1=All, 2=Busy, 3=No Answer, 4=Busy/No Answer

To deactivate Call Forward from your phone:

While off-hook, select [Fwd] soft key menu; press [#].

Call Park

[TRANS] + Park location + hangup

To retrieve parked call ... [SP/HS] + Park location

Call Pick Up

DIRECTED = [HS] + [7] + extension number
GROUP = [HS] + Group Call Pick Up code [566]

Conference (Soft Key function)

To set up a conference:

Call 1st party and press [CONF] soft key ... call 2nd
party and press [CONF] soft key ... then press [CONF]
soft key again to connect all parties.

To place a conference on hold,

Press [HOLD] + [CONF].

To retrieve a held conference,

Press [SP/HS] + [CONF].

-- NOTE: Some features must be programmed by the --
System Administrator in order to function as described.

Feature Operation

Headset Mode/Ringing

To change to Headset Mode:

[PGM] + code [61] + [0]

To change ringing to Headset:

[PGM] + code [62] + [3]

Hold

To place an outside line on Hold:

Press [HOLD] once or twice to activate Exclusive or
System Hold (based on Hold Preference programming).

Hot Desk Login

[SP/HS] + [*] + [0] + user's station number + user's
authorization code

To logout: [PGM] + [*] + [*] + [VOL UP/DOWN]
button to select desired action

Intercom Calls (Handsfree / Privacy / Tone)

H - Call announcing with handsfree answer-back
P - Call announcing with privacy
T - Tone ringing

To change ICM Signaling Mode:

[PGM] + code [13] + ICM Signaling Mode code
[1] for H, [2] for T, [3] for P + [SAVE]

Paging

[HS] + Page Zone Access Code + [SAVE]
Intl Page Zones: 501-510 (STD) / 501-535 (EXP)
Intl All Call Page: 543
Extl Page Zones: 545-546
Extl All Call Page: 548
All Call Page: 549
Meet Me Page Answer: 544

Push-To-Talk Group Login

To assign a {PTT} Flex button:

[PGM] + {FLEX} + [PGM] + 99 + [SAVE]

To log-in to a PTT group:

[#0] + PTT group number (1-9, 0=all grps)

To logout:

[#0] + PTT Log-in/out code + [*]

Voice Mail

To retrieve Voice Mail:

[SP/HS] + [CALLBK] + voice mail type:

[3] = VS: Built-in Voice Mail
[4] = VM: External Analog Voice Mail
[5] = FS: PathFinderIP

+ [CALLBK] + enter password

OR use pre-programmed Flex btn to access VM group.

Custom Messages

Custom Messages

To assign a {CUSTOM MESSAGE} flexible button:

[PGM] + {FLEX} + [PGM] + [51] + [SAVE]

To activate Custom Display Message:

[PGM] + [51] + msg code (00 or 11-20) + [SAVE]

To program a Custom Message (00) at a Station:

[PGM] + [52], enter message + [SAVE]

To use a Custom Message for Silent Text Messaging:

Press {CUSTOM MESSAGE} flexible button after
another caller interrupts your current call with an Off-
Hook Voice Over. The OHVO caller receives your Silent
Text Messaging response on their LCD.

Pre-selected Messages

Pre-selected Messages

To assign a {PRE-SELECTED MSG} flexible button:

[PGM] + {FLEX} + [PGM] + [51] + [SAVE]

To assign a {ONE-TOUCH PRE-SELECTED MSG} flex button:

[PGM] + {FLEX} + [PGM] + [51] + msg code+[SAVE]

To activate a Pre-selected Message:

[PGM] + [51] + msg code (01-10)

01: LUNCH, RETURN AT hh:mm
02: ON VACATION / RETURN AT DATE mm:dd
03: OUT OF OFFICE / RETURN AT TIME hh:mm
04: OUT OF OFFICE / RETURN AT DATE mm:dd
05: OUT OF OFFICE / RETURN UNKNOWN
06: CALL: (Telephone No: Up to 17 digits)
07: IN OFFICE: STA xxxx
08: IN A MEETING / RETURN AT TIME hh:mm
09: AT HOME
10: AT BRANCH OFFICE

To cancel active Pre-selected Message:

[HS] + [559] OR a flex btn = {FLEX} + [#] + [SAVE]

SMS Messages

Short Message Service (SMS)

To send a new message:

[PGM] + [36] + [2] + STA range + enter msg (use
dial pad chart on reverse side) + [SAVE]

To retrieve SMS Messages:

[MSG/CALLBK] + [6] + msg nbr + [#] + action code:

[1] YES - delete msg
[2] NO - view 1st line of msgs
[3] ALL - delete all SMS msgs

NOTE -- Use [VOL UP/DOWN] to scroll thru messages.