

How to change your day and night greeting on STS and XTS Flash Voicemail Systems

Press **VMAIL** or **450** on your phone or call main number, when voicemail answers.

Press * (star) and then # (pound).

Enter Mailbox #00

Enter password 9#56

Press 1 for Greetings.

Enter 01 for Day Greeting or 02 for Night Greeting.

You may have other greetings recorded in your system, note they may be greetings 03,04 or 05.

Press 1 to review.

Press 2 to rerecord. (Press # when done recording).

Press On/Off Button to exit voicemail programming.

****Note ****

If your system has 2 digit extensions the mailbox you enter is #0.

If your system has 4 digit extensions the mailbox you enter is #000.

If you have any questions please feel free to call us @ 303-688-6191.