

Programming Speed Dial Numbers for the STSe, XTS-IP and XTSc-IP

- Press the **Speed Button Twice**.
- Dial the speed bin location.

9000 to 9019 for Station Speed Numbers

9020 to 9999 for System Speed Number, which has to be done at the main attendant, station (usually ext 100)

- Dial the complete phone number – Example: 19166601234
- Press **Speed**
- Press the On/ Off button to end speed dial programming

To Clear an Existing Speed Bin:

- Press the **Speed Button Twice**.
- Dial the **Speed Bin Location Number**.
- Press the **Speed Button Again**. Confirmation tone will sound.

To Dial a Speed Dial Number:

- Press the **Speed Dial Button and Dial the Speed Bin Location Number**.

Or Press a Preprogrammed Speed Button

- When Called Party answers, pick up handset or just talk on Speakerphone

If you have any questions please feel free to call us @ 303-688-6191