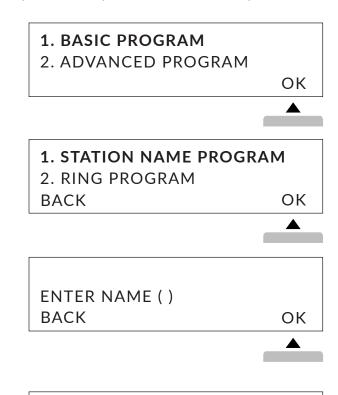# System
COMMUNICATIONS

Changing your Phone's Display Name on an SBX-IP 320

You can designate a "name" for you station. This name will appear on your display, as well as the display of any other station in your system that you call or that calls you.

1. Use ▲ on the Nav Button to access the Programming Menu

```
1. BASIC PROGRAM
2. ADVANCED PROGRAM
                          OK
                           ▲
```

2. Press the **OK** soft button to select the BASIC PROGRAM option.

3. Make sure the STATION NAME PROGRAM option is selected.

```
1. STATION NAME PROGRAM
2. RING PROGRAM
BACK                      OK
                           ▲
```

4. Press the **OK** soft button to select the STATION NAME PROGRAM option

5. Enter the name you want to have appear on the display. (*See page 2 for instructions*)

```
ENTER NAME ( )
BACK                      OK
                           ▲
```

6. Press **HOLD/SAVE** to save the entry.

```
JAMES PAUL (T)
DEC 03 08          02:34pm
PICKUP     CONF    REDIAL-->
```

The name will now appear on your display.

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System
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Entering Characters for Display Entries

In addition to using the dialpad to enter numbers on the display, you may need to use it to enter text when using various features that allow you to enter text on the display (ex: Station Name Programming, Pre-selected Messages, Phonebook entries, and Speed Dialing entries).

Use the table below to locate the letter, number, and symbol codes that allow you to enter text on your display.

Example: To enter the name MARY, you would use the dialpad to enter the number series: 61 (for M), 21 (for A), 73 (for R), and 93 (for Y).

Desired Character	Dialpad Equivalent	Desired Character	Dialpad Equivalent	Desired Character	Dialpad Equivalent
A	21	P	71	0	00
B	22	Q	72	1	01
C	23	R	73	2	02
		S	74	3	03
D	31				
E	32	T	81	4	04
F	33	U	82	5	05
		V	83	6	06
G	41				
H	42	W	91	7	07
I	43	X	92	8	08
		Y	93	9	09
J	51	Z	94		
K	52				
L	53				
		PERIOD	13		
M	61	SPACE	*1		
N	62	COLON	*2		
O	63	SEMICOLON	*3		

If you have any questions, please feel free to call us @ 303.688.6191